

Shudo Junior High School

Shudo Senior High School

One full-time native teaching position for English Conversation classes will become available starting on April 1st, 2018. Please see the details below for more information.

1. Duties:

Teaching 60-minute lessons for 1st and 2nd year junior high school students and 2nd year senior high school students including administrative duties related to the classes taught, attendance at English department meetings and committee meetings and student support in extracurricular activities. Working hours are from 8:20 a.m. to 5:05 p.m., Monday through Friday, throughout the school year. Working on weekends may be required.

2. Starting Time:

April 1st, 2018

3. Qualifications:

Successful applicants must have;

- 1) a fully completed Master's degree in TESOL / TEFL / TESL or English related field.
- 2) a native English speaking proficiency.
- 3) teaching experiences at junior or senior high school in Japan.
- 4) sufficient functional Japanese language proficiency to communicate with departmental and office staff and to fulfil teaching administrative duties.

* Applicants must reside in Japan with a valid visa.

4. Salary:

Based on the regulation of Shudo Gakuen

5. Application Materials:

- 1) Curriculum vitae in Japanese(including a list of previous work experiences)
- 2) Copy of your Master's degree diploma

6. Application Submission Address:

Send the application materials via registered mail to the address below.

8-1 Minamisendanishimachi, Naka-ku, Hiroshima, 730-0055 Japan

Tel 082-241-8291 Fax 082-249-0870

The application materials must be received by January 23rd 2018. Documents will not be returned. (Application materials will be retained by the English Department, and safely disposed of after the completion of the selection process. Personal information will not be used for any other purposes, in accordance with the Protection of Personal Information Law of Japan.)

7. Selection process:

- 1) 1st screening: Document evaluation
- 2) 2nd screening: Interview (applicants will be contacted directly)

Materials will be read by the selection committee, and interview will be required of successful first-stage applicants. Please note that only successful applicants will be contacted for an interview.

8. Contact details

For further information,

please contact: Kazunari KURASHITA, Shudo Junior High School Deputy Head

Tel 082-241-8291